



**Insured**

Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Postcode \_\_\_\_\_  
 Daytime contact telephone no. \_\_\_\_\_  
 Email \_\_\_\_\_

**Celebration**

Celebration to be insured \_\_\_\_\_  
 \_\_\_\_\_  
 Date of celebration \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 Venue \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_  
 Postcode \_\_\_\_\_

**Activities**

Please state the principal activities that you will be arranging at the celebration.

Total number of visitors expected to attend the celebration.

	TOTAL VISITORS	PREMIUM
<b>Public Liability £1m</b> (Cancellation cover included)	<input type="text"/>	<input type="text"/>
<b>Additional Public Liability</b> (tick box if required)	£2m <input type="checkbox"/>	<input type="text"/>
	£5m <input type="checkbox"/>	
<b>Event Equipment</b> (tick box if required)	<input type="checkbox"/>	<b>£15</b>
<b>Total Premium</b>	<input type="text"/>	

Please take reasonable care to answer all the questions honestly and to the best of your knowledge. Your answers to the questions will affect our decision to provide cover and the premium charged. If you don't understand a question or cannot answer it, please contact us immediately because if you don't answer the questions correctly, your policy may be void.

	YES	NO	N/A
1 Are written contracts in place between yourself and your venue and/or suppliers?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 Are there any known, existing circumstances at the time of arranging this insurance which might develop and give rise to a claim?	<input type="checkbox"/>	<input type="checkbox"/>	
3 Are there going to be any dangerous activities taking place at the celebration? Please refer to the dangerous activities listed on the right hand page of this proposal form.	<input type="checkbox"/>	<input type="checkbox"/>	
4 Will there be first aid provided at the event?	<input type="checkbox"/>	<input type="checkbox"/>	
5 Is the celebration dependent upon the attendance of any persons over the age of 75 years? (a health declaration may be requested)	<input type="checkbox"/>	<input type="checkbox"/>	
Names and ages over 75 _____ _____ _____			
6 Will there be any naked flames or burning embers (including but not limited to, candles, t-lights, braziers, burners or incense) being used at the event?	<input type="checkbox"/>	<input type="checkbox"/>	
7 Whilst organising or participating in any event have you, any official, committee member or co-organiser:			
a) Suffered any loss or circumstance which has, or might have given rise to a claim under this type of insurance in the last five years?	<input type="checkbox"/>	<input type="checkbox"/>	
b) Had any insurance declined, cancelled or had special terms imposed by any event insurer?	<input type="checkbox"/>	<input type="checkbox"/>	
8 Have you, any official, committee member or co-organiser been convicted of any criminal offence other than a driving offence in the last five years?	<input type="checkbox"/>	<input type="checkbox"/>	

**Important**

**THE POLICY WILL BE ISSUED BASED UPON THE INFORMATION PROVIDED TO US BY YOU. YOU MUST TAKE REASONABLE CARE TO PROVIDE US WITH ACCURATE INFORMATION AND YOU SHOULD NOTIFY US IMMEDIATELY IF ANYTHING IS INCORRECT OR IF YOU ARE UNSURE ABOUT ANY DETAILS. PROVIDING INACCURATE INFORMATION COULD ADVERSELY AFFECT YOUR POLICY, INCLUDING INVALIDATING YOUR POLICY AND CLAIMS BEING REJECTED OR NOT FULLY PAID. SHOULD ANY INFORMATION CHANGE DURING THE PERIOD OF INSURANCE YOU SHOULD NOTIFY US IMMEDIATELY. INSURANCE COVER IS SUBJECT TO OUR TERMS AND CONDITIONS. IF YOU WOULD LIKE A COPY, PLEASE REFER TO OUR WEBSITE OR CONTACT US ON 01425 470360.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

**public liability and cancellation package**

Public Liability provides cover for your legal liability to pay damages, claimants costs and expenses which arise as a result of and in connection with your event.

Cancellation provides cover for your irrecoverable costs incurred as a result of the unavoidable cancellation, abandonment or postponement of the event for reasons beyond your control including extreme adverse weather conditions.

**The total number of visitors should include all persons who will be attending the celebration in a single venue over a 48 hour period.**

TOTAL VISITORS	PUBLIC LIABILITY	CANCELLATION	PREMIUM
50	£1M	£2,500	£50
100	£1M	£2,500	£70
250	£1M	£2,500	£95

**increased limits of public liability**

PUBLIC LIABILITY	ADDITIONAL PREMIUM
£2M	£10
£5M	£25

**event equipment**

Event equipment provides cover for any loss of, or damage to equipment that you are responsible for during, and in association with your event.

COVER UP TO	PREMIUM
£2,000	£15

**Dangerous activities include:** fireworks or bonfires; inflatable play equipment; fairground rides or mechanical or electrical rides of any kind; ballooning or flying of any description; quad bikes, go-karts or motor sports of any kind; trampolines, gymnastic apparatus or any apparatus requiring the use of a safety harness or ropes to prevent or arrest falls from height; circus acts or stunt acts; it's a knockout competitions; persons riding on animals; canoeing, sailing or the use of water craft; shooting ranges for guns or archery; pyrotechnical devices.